|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Add Suffix in every form (Drop-down format) | Sir Cadiz | DONE |
| 2 | Add BACK-UP and RESTORE functionality of Admin | - |  |
| 3 | Landing page: Make it presentable. Put the header in the  upper level of your system | Sir Mark |  |
| 4 | Role of the ADMIN: Give account to the users of the  system | “ | DONE |
| 5 | Can upload “csv file”- format: ID#, NAME, LAST  NAME, COURSE and EMAIL  Restrict only to the department where it belongs | “ |  |
| 6 | Capable of generating report to enrolled students | “ |  |
| 7 | Fix pop up notification for every process | “ |  |
| 8 | Allow import csv file for alumni records | “ |  |
| 9 | Allow student to change password | “ | DONE |
| 10 | Add coordinator: Include important information of  alumni. | “ |  |
| 11 | Registration: Department and Course must be in  dropdown, also include birthday in adding coordinator | “ |  |
| 12 | Default account username is the ID number | “ |  |
| 13 | Allow the system to create new course | “ |  |
| 14 | All information in adding coordinator must be in table  field | “ |  |
| 15 | Avoid delete ,it must be stored in archived | “ | DONE |
| 16 | Manage journal: include week number, date submitted | “ |  |
| 17 | After click view the manage rating will appear | “ |  |
| 18 | Remove add rating beside the view button | “ |  |
| 19 | MANAGE ATTENDANCE: attendance must be  printable | “ | DONE |
| 20 | Manage supervisor: include Email. Name of the  company, birthday and address of the company | “ |  |

**PANAON**

|  |  |  |  |
| --- | --- | --- | --- |
| 21 | Below manage supervisor menu is Announcement | “ |  |
| 22 | Ojt coordinator can add task and inside the task can  manage title, due date also can update task | “ |  |
| 23 | Attendance: allow view and can manage approved and  disapproved | “ |  |
| 24 | REMOVE JOURNAL in supervisor menu | “ |  |
| 25 | Add REMARKS in task in order to know that task is  done | “ |  |
| 26 | In adding student must be in csv file and import to the  system | “ |  |
| 27 | ADD JOURNAL: Allow multiple photo to be selected  (follow the concept of the gmail in attachment files) | “ |  |
| 28 | Attendance: must be 12 OUT in the morning and 1pm  IN-5pm OUT in the afternoon | “ |  |
| 29 | Add feature: The student can view the remaining hours  of OJT | “ |  |